

KINGSKERSWELL PARISH COUNCIL MEETING



Meeting held on Monday 24th April 2023 6:30pm at The Pavilion, Kingskerswell immediately following the Annual Parish Meeting

MINUTES

Present: Cllr J Radford (Chair), Cllr J Taylor (Vice Chair), Cllr J Carter, Cllr T Elston, Cllr S Talbot, Cllr N Hayter and Cllr M Daniell

Attending: Cllr A Dewhirst (DCC) (left 7:39pm), Mrs J Thompson (Clerk), Miss C Hill (Admin) and six members of the public

Part One (Open to Public and Press)

3577: Welcome and apologies of absence:

The Chair opened the meeting at 7:19pm immediately following the Annual Parish Meeting and thanked everyone for attending.

Apologies were received from Cllr W Dixon and Cllr M Haines.

3578: Public participation:

3578.1 Police report and update has been circulated to Cllrs.

3578.2 Cllrs to meet Navigators at Churchway Lane field to discuss their ideas prior to the LEMP being drawn up.

3578.3 It was felt that dog owners were taking advantage of the PC supplying dog poo bags after 600 bags were taken or used over the weekend. The PC wanted to remind dog owners that the bags were to be used in an emergency. The supply of dog poo bags will be monitored.

3578.4 No further public participation.

3579: Declarations of Interest from members:

Cllr M Daniell for all DCC Highways issues.

3580: To agree the minutes of the previous meeting:

It was proposed by Cllr J Carter, seconded by Cllr J Radford and agreed by all to approve the minutes of the meeting held on Monday 27th March 2023, as a true and accurate record.

3581: Committees

3581.1 It was proposed by Cllr J Radford, seconded by Cllr J Carter and agreed by all to form the Churchway Lane Field Committee with Cllr J Radford, Cllr J Carter, Cllr S Talbot, Cllr T Elston and P Eustice as members. St Mary's Allotment Association to be asked to join.

3581.2 Reminder that membership of all committees will be reviewed at the May meeting.

3582: Devon County Councillors report: read by Cllr A Dewhirst and published on the website.

3583: Teignbridge District Councillors report: no report.

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3584: Chair's update:

3584.1 The PC can provide laptops or tablets to support all Cllrs in the course of their duties as elected members of the PC, to maximise the effectiveness of Cllrs in their role and to enhance communications between Cllrs, officers, members of the public etc and it was therefore proposed by Cllr J Radford, seconded by Cllr J Taylor and agreed by all to offer this provision. The offer was taken up by two Cllrs. Clerk to draft a suitable policy for this provision.

3584.2 To discuss and agree extending the main Topp Tree Care contract and also adding or having a separate contract for Downs brush cutting, Jubilee Woods management plan and Remembrance Day services was deferred to the next meeting.

3584.3 To discuss and agree increasing the Chair's Allowance was deferred.

3584.4 To discuss and agree selling wood from Kerswell Downs was deferred.

3585: Vice Chair's update:

3585.1 PC to write to TDC to escalate the Fore St Car Park complaint, stating that previous points raised have not been addressed. Residents have arranged a meeting at the car park on Thursday at 6:30pm and have invited the press. Clerk to contact Kingsteignton TC to find out how the TDC car park there is operated.

Reg numbers for the motorbikes seen riding on The Playing Fields were requested.

3586: Remaining Councillors updates:

3586.1 It was agreed to look at reinstating the old toilet block at The Playing Fields.

3586.2 The wildflower planting scheme is progressing.

3586.3 Cllrs to feedback on any problem areas that can be included in the village litter pick by Princes. Cllr W Dixon thought that the trial was going well.

It was noted that the Topp Tree Care includes village litter picking but only on the main road.

3586.4 To discuss and agree a management plan system was deferred.

3586.5 Cllr M Daniell reported that the DCC Highways Officer will be consulting with the PC to establish a program of works

3586.6 To receive any further reports from Councillors – roundtable:

Concerns about the Kerswell Gardens development spilling over and linking up to Coventry Farm were voiced.

Update on the closure of the path by Lord Nelson was requested.

3587: Clerk and Admin report and correspondence:

3587.1 The next meeting of the Coronation event committee will be Weds; further posters to be put up; approx half the budget spent so far; badges ordered and cancellation insurance has been purchased in case of bad weather.

3587.2 To discuss and agree on a project from the proceeds of the Coronation event to be discussed at the meeting on Weds.

3587.3 Banners and posters for Spikey the Hedgehog litter campaign are being produced.

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3588: Clerk's financial report:

3588.1 It was proposed by Cllr J Taylor, seconded by Cllr N Hayter and agreed by all to approve the bank reconciliation for March 2023.

3588.2 It was proposed by Cllr J Taylor, seconded by Cllr N Hayter and agreed by all to approve the payments schedules.

3588.3 All agreed the final budget update for the financial year.

3588.4 Following a financial risk assessment the Chair has stopped his debit card as use is negligible against risk.

3589: Audit 2022 – 2023

3589.1 It was proposed by Cllr J Carter, seconded by Cllr T Elston and agreed by all to approve the Fixed Assets list for the year ended 31st March 2023.

3589.2 It was proposed by Cllr J Taylor, seconded by Cllr J Radford and agreed by all to accept the Receipts and Payments Summary for the year ended 31st March 2023.

3589.3 The Explanation of Variances for the year ended 31st March 2023 was noted and agreed.

3590: Asset Management:

3590.1 The PC are still waiting for a decision on the planning application for the Changing Places Toilets module.

3590.2 It was noted that the water usage at Water Lane Toilets has drastically reduced.

3590.3 There were no updates on Churchway Lane.

3590.4 There were no updates on Jubilee Allotments proposal.

3590.5 Flooring for the Jubilee Gardens has been purchased.

3590.6 The PC are still waiting for a decision on the planning application for the Devon Air Ambulance night landing proposal.

3590.7 It was proposed by Cllr J Carter, seconded by Cllr J Radford and agreed by all for the football club to install a shed behind the Pavilion, also for the PC to move the litter bin by the Pavilion and widen the footpath by the Pavilion and around the Playing Fields.

3590.8 It was proposed by Cllr J Radford, seconded by Cllr J Carter and agreed by all to install a loft ladder and replace the insulation in the loft at the Pavilion.

3591: Planning Committee:

3591.1 The minutes of the previous planning committee meeting have not been completed, but comments have been submitted to TDC.

3591.2 There were no updates on plans for the new Public Hall.

3591.3 Following feedback from TDC the planning committee have no further comments to make on applications at 21A Fluder Hill.

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3592: Downs Committee:

3592.1 It was suggested to advertise the Wildlife Warden Scheme on social media.

3592.2 Contractor to be asked for costings for a further dog bin at Kerswell Downs.

3592.3 It was proposed by Cllr J Radford, seconded by Cllr N Hayter and agreed by all to purchase two new benches and relocate the old Southey Lane bench all for Jubilee Woods.

3592.4 To discuss and agree purchasing a (wildlife) CCTV camera was deferred.

3592.5 No further updates from the Downs Committee

3593: Sports Club Committee:

Moved to after 3580.

3593.1 The provisional date of the KSC AGM is 25th July 2023.

3593.2 To receive any further updates and reports:

The plaques for the two new benches are ready to be collected.

M Faulkner will be promoting KSC, the PC, the Coronation event etc on Torbay Hospital Radio.

KSC have agreed a provisional monthly payment increase with the Cricket Club.

3594: To discuss and agree holding a Part Two meeting

Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960.

Local Government Act 1972, ss 100 and 102.

It was proposed by Cllr J Radford, seconded by Cllr M Daniell and agreed by all to hold a Part Two Meeting to discuss the role of Administrative Assistant.

3595: Date of next meeting:

Monday 22nd May 2023 at 6:30PM. The Annual Parish Council meeting to include election of Chair, Vice-Chair and elect committee members. This part of the meeting ended at 8:32pm.

3596: Part Two Meeting (Closed to Public and Press)

It was agreed that the role of Administrative Assistant become a permanent post.

The meeting ended at 8:57pm

Chair

Date.....