



You are hereby summoned under the Local Government Act 1972 Sch. 12s. 10 to attend a meeting of Kingskerswell Parish Council for the purpose of transacting the following business.

Meetings to be held at the Pavilion on Monday 24th April 2023 from 6:30pm

Annual Parish Meeting

AGENDA

- 3573. Welcome and apologies of absence**
- 3574. To agree the minutes of the previous meeting:**
Monday 25th April 2022
- 3575. Chairman's report**
- 3576. Open Public Session:**
For residents to bring any matter regarding Kingskerswell to the attention of the Parish Council.

**Agenda for the Kingskerswell Parish Council Meeting to be held at
The Pavilion, Kingskerswell on Monday 24th April 2023 at 7pm**

AGENDA

Part One (Open to Public and Press)

- 3577. Chair to welcome everyone to the meeting and receive apologies.**
- 3578. Public participation (15 mins if required):**
 - 3578.1 Police report and update.
 - 3578.2 Navigators report and update
 - 3578.3 Responsible dog owners report and update
 - 3578.4 Any further public participation.
- 3579. Declarations of Interest from members.**
- 3580. To agree minutes of the previous meeting:**
Monday 27th March 2023 Parish Council Meeting
- 3581. Committees**
 - 3581.1 To discuss and agree forming the Churchway Lane Field Committee.
 - 3581.2 Reminder that membership of all committees will be reviewed at the May meeting.



3582. Devon County Council Councillors Report.

3583. Teignbridge District Council Councillors Report.

3584. Chair's update:

- 3584.1 To discuss and agree purchasing laptops or tablets for Cllrs.
- 3584.2 To discuss and agree a contract with Topp Tree Care.
- 3584.3 To discuss and agree increasing the Chair's Allowance.
- 3584.4 To discuss and agree selling wood from Kerswell Downs.

3585. Vice Chair's update:

- 3585.1 To receive any updates from the Vice Chair.

3586. Remaining Councillors updates:

- 3586.1 To discuss and agree providing more toilet facilities at The Playing Fields.
- 3586.2 To receive an update on the wildflower planting scheme.
- 3586.3 To receive an update and any feedback on the village litter picking.
- 3586.4 To discuss and agree a management plan system.
- 3586.5 To discuss and agree on any highways issues and receive any updates.
- 3586.6 To receive any further reports from Councillors – roundtable.

3587. Clerk and Admin report and correspondence:

- 3587.1 To receive an update on the Coronation event.
- 3587.2 To discuss and agree on a project from the proceeds of the Coronation event.
- 3587.3 To receive an update on the Spikey the Hedgehog litter campaign.

3588. Clerk's financial report:

- 3588.1 To approve the monthly bank reconciliation for March.
- 3588.2 To agree and approve the payments list and note any payments made since the last meeting.
- 3588.3 To receive the final budget update for the financial year.
- 3588.4 To note updates to holders of PC debit cards.

3589. Audit 2022 – 2023

- 3589.1 To agree the Fixed Assets list for the year ended 31st March 2023.
- 3589.2 To note the Receipts and Payments Summary for the year ended 31st March 2023.
- 3589.3 To note the Explanation of Variances for the year ended 31st March 2023.



3590. Asset Management Committee:

- 3590.1 To receive an update on Changing Places Toilets.
- 3590.2 To receive an update on Water Lane Toilets.
- 3590.3 To receive an update on Churchway Lane.
- 3590.4 To receive an update on the Jubilee Allotments proposal.
- 3590.5 To receive an update on the Jubilee Gardens proposals.
- 3590.6 To receive an update on the Devon Air Ambulance night landing proposal.
- 3590.7 To discuss and agree on any works to The Playing Fields.
 - To include installing a shed behind the pavilion
 - And moving the litter bin by the door
- 3590.8 To discuss and agree on any works to The Pavilion.
 - To include installing a loft ladder and renewing the insulation.

3591. Planning Committee:

- 3591.1 To agree the minutes of the latest meeting.
- 3591.2 To discuss and agree any action on the new Public Hall plans and agreements.
- 3591.3 To receive any further updates from the Planning Committee.

3592. Downs Committee:

- 3592.1 To discuss and agree joining the Wildlife Warden Scheme.
- 3592.2 To discuss and agree a dog bin and bag dispenser at the Downs.
- 3592.3 To discuss and agree purchasing a further three benches.
- 3592.4 To discuss and agree purchasing a (wildlife) CCTV camera.
- 3592.5 To receive any further updates from the Downs Committee.

3593. Sports Club Committee:

- 3593.1 To note the date of the KSC AGM.
- 3593.2 To receive any further updates and reports.

3594. To discuss and agree holding a Part Two meeting:

To discuss the role of Administrative Assistant.

3595. Date of next meeting – Monday 27th March 2023 @ 6:30pm The Annual Parish Council Meeting to include election of Chair, Vice-Chair and elect committee members.

3596. Part Two Meeting (Closed to Public and Press)

Mrs J Thompson PSLCC

Mrs J Thompson – Clerk to Kingskerswell Parish Council

Dated: Tuesday 18th April 2023