

KINGSKERSWELL PARISH COUNCIL MEETING



Meeting held on Monday 26th June 2023 6:30pm at The Pavilion, Kingskerswell

MINUTES

Present: Cllr J Radford (Chair), Cllr J Taylor (Vice-Chair), Cllr J Carter, Cllr T Elston, Cllr S Talbot, Cllr M Daniell, Cllr C Rowles (from 3622) and Cllr J Rice (from 3622)

Attending: Cllr A Dewhirst (DCC), Mrs J Thompson (Clerk), Ms C Hill (Admin) and nine members of the public

Part One (Open to Public and Press)

3621: Welcome and apologies of absence:

The Chair opened the meeting at 6:30pm and thanked everyone for attending. Apologies were received from Cllr W Dixon and Cllr N Hayter.

3622: Co-option of new Councillors:

It was proposed by Cllr J Taylor, seconded by Cllr T Elston and agreed by all to co-opt Craig Rowles onto the Parish Council.

It was proposed by Cllr J Taylor, seconded by Cllr J Radford and agreed by all to co-opt Jo Rice onto the Parish Council.

Both Cllrs signed the Declaration of Acceptance of Office and joined the meeting.

3623: Public participation:

3623.1 Cllr J Taylor reported that she had met with the Community Sergeant and Chief Superintendent to discuss a neighbourhood policing plan with proposals to hold a regular Police surgery, weekly visibility at the school and look at anti-social behaviour.

3623.2 There was no update or report from the Navigators.

3623.3 Responsible Dog Owners now has 218 members. After meeting the Dog Warden and discussing looking after your dog in hot weather, advice posters have been put up. At the last PCSO Post Office surgery it was pointed out that dog walkers can be very helpful in providing evidence on reported crimes - from what they might witness when out walking their dogs.

3623.4 Cllr J Taylor requested details of a stolen motorbike, already reported to the Police.

The Clerk was presented with a gift in recognition of her third-year anniversary with the PC.

3624: Declarations of Interest from members:

Cllr M Daniell for DCC Highways issues.

3625: To agree the minutes of the previous meeting:

It was proposed by Cllr J Taylor, seconded by Cllr J Radford and agreed by all to approve the minutes of the meeting held on Monday 22nd May 2023, as a true and accurate record.

3626: Roles and Responsibilities:

Roles and responsibilities were reviewed and new Cllrs were invited to choose relevant positions.

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3627: Devon County Councillors report: read out by Cllr A Dewhirst - copy available on the PC website.

Cllr J Rice asked what impact devolution would have on the PC, Cllr A Dewhirst replied that one impact would be a further layer of Local Authority to deal with.

3628: Teignbridge District Councillors report:

Cllr J Taylor reported that Overview & Scrutiny Committee may be reviewed in regard to the Chair and Vice Chair being of the same political party running TDC. O&S to review the consultation process carried out for the pedestrianisation of Queen Street.

School transport issues are being looked into by TDC Cllrs and DCC, with good progress being made.

The TDC Car Park review to be completed by a task and finish group to bring all car parks in line – for Fore St parking permits and a free short stay option to be put forward.

3629: Chair's update:

3629.1 It was proposed by Cllr J Radford, seconded by Cllr T Elston and agreed by all to sell the felled wood at Kerswell Downs, if viable.

3629.2 To discuss and agree emptying an additional dog bin was deferred to the Part Two meeting.

3629.3 Ideas for donating prizes from the Coronation event to be brought back to the next meeting.

3630: Vice Chair's update:

3630.1 Cllr J Taylor to plan a public consultation for installing CCTV in the village.

3630.2 Cllr J Carter to let Cllr A Dewhirst know of issues affecting bus users following the change in bus routes and times.

Information on the relocation of Jury's Lane bus stop to be forwarded to Cllr A Dewhirst

3631: Remaining Councillors updates:

3631.1 It was proposed by Cllr J Radford, seconded by Cllr J Taylor and agreed by the majority (one abstention) to keep the current placement of the wildflower beds and investigate further areas suggested by KKAG.

3631.2 A working party was formed to progress with a consultation on providing youth services, following a successful grant application.

3631.3 It was proposed by Cllr J Carter, seconded by Cllr J Taylor and agreed by all to look at holding Beating of the Bounds 2024.

3631.4 A meeting to be arranged with KKAG to further discuss their request for financial support.

3631.5 It was proposed by Cllr J Carter, seconded by Cllr J Taylor and agreed by all to take out a page in Well Well Well, four times per year to promote PC work and issues.

3631.6 A management plan for PC projects has been started.

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3631.7 Cllr J Taylor to look at anti-social behaviour in Lonsee Gardens, as reported by Cllr M Daniell.

Cllr J Carter reminded all of the need for an emergency plan.

3632: Clerk and Admin report and correspondence:

3632.1 Clerk to arrange a meeting between Anne Marie Morris MP and Cllrs.

3632.2 It was proposed by Cllr J Radford, seconded by Cllr J Taylor and agreed by all to adopt the Members Allowance Policy and the Lone Working Policy.

3632.3 DALC's training session held at the Pavilion and attended by Kingskerswell and Coffinswell PCs was well received.

3633: Clerk's financial report:

3633.1 The Council resolved to accept the May bank reconciliation. Proposed by Cllr J Radford, seconded by Cllr M Daniell and agreed by all.

3633.2 The Council resolved to accept the payments list. Proposed by Cllr J Radford, seconded by Cllr M Daniell and agreed by all.

3634: Asset Management:

3634.1 TDC Cllr J Taylor has requested an update on the outstanding planning application for the Changing Places Toilets module.

3634.2 It was agreed to paint the ladies' toilet door at Water Lane Toilets.

3634.3 It was proposed by Cllr J Radford, seconded by Cllr T Elston and agreed by all to permit Churchway Lane Committee delegated powers – the Clerk will draft ToR.

3634.4 A grant has been applied for and installation date requested for the Devon Air Ambulance night landing site.

3634.5 It was agreed to look at options for a new gate for the Playing Fields car park.

Further discussion needed regarding the reinstatement of the toilets.

3634.6 Benches for outside of the Pavilion to be installed after agreeing location with KSC and cricket.

3635: Planning Committee:

3635.1 There was no update on the new Public Hall plans and agreements.

3635.2 Comments for 23/01029/FUL – Tree Tops, Daccabridge Road, New dwelling, off road parking and associated land scaping to be submitted to the Clerk.

3635.3 Discussed under 3630.2

3635.4 The Planning Committee has requested a planning application to amend provision for affordable housing be decided by TDC Committee.

3636: Downs Committee:

3636.1 It was proposed by Cllr J Carter, seconded by Cllr J Radford and agreed by all to carry out extra works at Kerswell Downs.

3636.2 It was proposed by Cllr J Carter, seconded by Cllr C Rowles and agreed by all to work on a tree management plan.

3636.3 There were no further updates from the Downs Committee.

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3637: Sports Club Committee:

3637.1 The KSC AGM will be held on 24th July at 7:15pm.

3637.2 The Pavilion Café is doing well – open on Tuesday, Wednesday and Thursday each week.

The PC will purchase soil to fill in cracked areas on field.

Interest has been received to sponsor a noticeboard detailing the running / walking route.

3638: To discuss and agree holding a Part Two meeting:

The Council is excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

It was proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all to hold a Part Two Meeting to agree the successful applicant for the Administrative Assistant role, emptying of an extra dog bin and future service provision.

3639: Date of next meeting:

Monday 31st July 2023 at 6:30PM.

This part of the meeting ended at 8:11pm.

3640: Part Two Meeting (Closed to Public and Press)

It was resolved to offer the role of Administrative Assistant to C Hill. Proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all. Contract to be for 11 hours to include additional duties.

Provision of future services was discussed and will be reviewed.

The meeting ended at 8:39pm

Chair

Date.....