

KINGSKERSWELL PARISH COUNCIL MEETING



Meeting held on Monday 2nd October 2023 6:30pm at The Pavilion, Kingskerswell

MINUTES

Present: Cllr J Radford (Chair), Cllr J Taylor (Vice-Chair), Cllr J Carter, Cllr T Elston, Cllr S Talbot, Cllr N Hayter, Cllr M Daniell, Cllr C Rowles and Cllr J Rice

Attending: Cllr A Dewhirst (DCC), Mrs J Thompson (Clerk), Ms C Hill (Admin) and two members of the public

3678: Welcome and apologies of absence:

The Chair opened the meeting at 6:30pm and thanked everyone for attending. Apologies were received from Cllr W Dixon and the Responsible Dog Owners.

3679: Councillors stood to remember Sheila Cook, ex Parish Councillor and Chair, Teignbridge District Councillor and Kingskerswell resident, who passed away on 12th September 2023. Her funeral will be held on Thursday 26th October at 2pm in St Mary's Church, Kingskerswell.

Sheila was devoted to public service, passionate about Kerswell Downs, wildlife and sport and we thank her for everything she did for the village in her lifetime.

3680. Public participation:

3680.1 The next Police surgery will be held during the Kerswella café morning on Tuesday 10th October then monthly after that.

3680.2 Kingskerswell Responsible Dog Owners reported that it had been a good month and shared that they now have 250 Facebook members.

3680.3 There was no further public participation.

3681: Declarations of Interest from members:

Cllr M Daniell for DCC Highways issues.

3682: Devon County Council Councillors report:

Read by Cllr A Dewhirst – copy available on the PC website.

Cllr A Dewhirst was asked how DCC would find the money for the proposals mentioned in his report, considering their long-reported funding shortfalls. AD replied that inadequate services had been costing more to provide, therefore improving services to be more cost efficient will result in monies being found.

Cllr A Dewhirst said that if the PC wanted to take on ownership of the steep path to Kerswell Downs, he would make enquiries.

Minute items 3696.1 to 3696.6 were moved to here.

3683: The council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

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It was proposed by Cllr J Radford, seconded by Cllr M Daniell and agreed by all to hold a Part Two Meeting, to discuss suspending the former KSC Chair and Secretary from any involvement in any management or finances pertaining to any aspect of The Pavilion Club and its facilities.

3684: Part Two Meeting (closed to public and press)

3685: The meeting was re-opened to vote on any proposals made during the Part Two meeting:

Due to the mismanagement of financial affairs of the Kingskerswell Sports Club, it was proposed and unanimously agreed that the former Chair and Secretary of KSC do not hold any position of trust or management or finance in the Pavilion Club. This includes any involvement or working behind the cafe or the bar and no handling of funds or monies.

3686: To agree the minutes of the previous meeting:

It was proposed by Cllr J Taylor, seconded by Cllr J Carter and agreed by all to approve the minutes of the meeting held on Tuesday 29th August 2023, as a true and accurate record.

3687: Teignbridge District Councillors reports:

TDC voted in favour of residents permits for parking at Fore Street carpark, although there is currently no allowance for pop and shop.

Cllr M Daniell felt that the £5 refund on the Council Tax was a waste of time and money.

3688: Chair's update:

3688.1 Planning permission has been granted for 22/00502/MAJ – Land off Coffinswell Lane / Newton Road. Approval of details for public hall (Phase 1) (approval sought for appearance, landscape, layout and scale) and discharge of associated conditions pursuant to outline planning permission 17/00132/MAJ. Notice of approval of reserved matters and revised decision notice.

It was proposed by Cllr J Radford, seconded by Cllr N Hayter and agreed by all that if the public hall trustees cannot get a new Chair, then the Parish Council will take over the asset of the public hall and incorporate it into the charitable trust.

3688.2 It was proposed by Cllr J Radford, seconded by Cllr N Hayter and agreed by all to purchase two vending machines for installation at The Pavilion at a cost of £9945.25 + VAT.

3688.3 It was proposed by Cllr N Hayter, seconded by Cllr J Carter and agreed to produce a Parish Council Christmas card, three Cllrs abstained and one Cllr voted against the proposal.

3689: Vice Chair's update:

3689.1 Comments received from residents regarding installing CCTV in the village have been in the majority favourable. Clerk to start looking at grants and funding.

3689.2 There were no further comments or updates from the Vice Chair.

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3690: Remaining Councillors updates:

- 3690.1** The Church are interested in organising Beating of the Bounds 2024.
- 3690.2** The management plan for ongoing works and projects is progressing.
- 3690.3** Congratulations were given to Cllr J Rice for being elected to the DALC Board of Directors. Cllr J Rice asked for any issues that she can take to the board.
- 3690.4** Cllr J Carter attended the recent Stoneycombe Quarry Liaison meeting and requested assistance for flood prevention works / dressing at the down's car park. Clerk to contact Stoneycombe when works are ready to take place.
- 3690.5** Cllr J Taylor to find out who is responsible for providing play facilities in the Charles Road area.
- 3690.6** A resident had requested wider footpaths from the new Aldi development towards Kingskerswell, Cllr A Dewhirst replied that the footpaths were wide enough but it was overgrown vegetation that was causing issues.
- 3690.7** Cllr M Daniell reported that temporary traffic lights at the Aldi development were causing traffic problems.
Cllr T Elston gave an update on the wildflower areas.
Cllr A Dewhirst reported that a new bus stop will be installed on the Devon side of the boundary line to service the new Aldi.

3691: Clerk and Admin report and correspondence:

- 3691.1** The Clerk to send Cllrs a template for budget ideas.
- 3691.2** The 2024 meeting dates were agreed by all.
- 3691.3** The Clerk has registered an interest in the red phone box at School Rd.
- 3691.4** It was proposed by Cllr J Carter, seconded by Cllr C Rowles and agreed by all to purchase Scribe Bookings to manage venue hire.
- 3691.5** A proposal for promoting the Pavilion as a venue was deferred.
- 3691.6** A grant request from Citizens Advice Teignbridge was deferred pending further information.
- 3691.7** Another grant request from Kingskerswell Village Hall was deferred pending further information.
- 3691.8** This year's Remembrance Day parade will start at St Mary's Church at 10:15am, then onto the war memorial for 11am, then back to the church for refreshments. A bugler has been booked. Road closure marshals have been organised. The Chair asked for names of Cllrs attending the parade and for volunteers to read out the names on the war memorial.
- 3691.9** The latest village defibrillator, situated at St Mary's Church parish rooms is now fully up and running.
The PC have organised a defibrillator training session on Wednesday 18th October 2023, 2-4pm in The Pavilion

3692: Clerk's financial report:

- 3692.1** The Council resolved to accept the August bank reconciliation. Proposed by Cllr J Carter, seconded by Cllr J Taylor and agreed by all.
The September reconciliation will be presented for approval at the next meeting.
- 3692.2** The Council resolved to accept the payments list. Proposed by Cllr J Carter, seconded by Cllr J Taylor and agreed by all.
- 3692.3** The quarterly budget update will be presented at the next meeting.

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3693: Asset Management:

3693.1 A further emergency plan for dealing with flooding at the playing fields has been sent TDC for the Changing Places Toilet planning application.

3693.2 There were no updates regarding Water Lane Toilets.

3693.3 The cricket club have been asked by Devon Air Ambulance to replace the metal stakes surrounding the cricket square with wooden ones for safety.

3693.4 There were no proposed works or updates relating to the playing fields.

3693.5 It was proposed by Cllr C Rowles, seconded by Cllr J Rice and agreed that Pavilion windows still covered by shutters be upgraded. Two Cllrs abstained from the vote. Clerk to look at costings for grants or add to next year's budget.

3694: Planning Committee:

3694.1 Discussed under 3688.1.

3694.2 Cllr M Daniell reported that retrospective planning permission should be requested for digging carried out on a hillside on the outskirts of Kingskerswell.

3695: Downs Committee:

3695.1 The new access path at Kerswell Downs will be installed week commencing 6th November.

The new vehicle access path from Jubilee Woods will be installed in November. The next Downs Committee meeting will be in November.

3696: Pavilion Committee (formerly KSC): moved to before minute number 3683.

3696.1 It was agreed that Cllr J Radford, Cllr S Talbot, Cllr N Hayter, the Clerk and the Admin would be the responsible key holders for the Pavilion.

3696.2 Users to be asked to submit their accounts for the year ending 31st March 2023 by 31st October 2023.

KSC accounts are to be audited before 31st October 2023.

3696.3 It was proposed by Cllr J Radford, seconded by Cllr J Taylor and agreed by all to purchase a new fridge freezer.

3696.4 It was proposed by Cllr J Radford, seconded by Cllr N Hayter and agreed by all that the Pavilion Club bar will be stocked, run and managed solely by the Pavilion Club, with all money being taken being deposited into the Pavilion Club bank account. To reflect the loss of income the fees payable by the cricket club will be reduced to £90 per month.

CCTV to be installed in the bar area.

3696.5 HMRC and debt collection agencies are still requesting payment of KSC PAYE debts. HMRC will not discuss the debt with the PC and state that the PC is not responsible for the debt.

As of 1st November 2023, all Pavilion Club transactions will move to the new bank account.

3696.6 As of 16th October the middle shed will be solely for the use of the football club.

The Chair read the following statement – if a structure is put onto charity land, then it belongs to the charity land with no exceptions. You can, if agreed, purchase the building from the charity, even if you paid for the building to be put

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up in the first place. The building must be purchased for the best price possible. All money will belong to the charity.

3697: Youth Services Committee:

3697.1 Two walkabouts have been conducted to engage with the youth and ask what facilities and services they would like. An engagement event is planned for Friday 27th October 2023, 12-3pm at The Pavilion and Playing Fields.

3697.2 There were no further updates from the Youth Services Committee.

3698: Churchway Lane Committee:

3698.1 The LEMP has been approved and the planning condition discharged by TDC. The planning application for the building is being worked on by members of the committee.

3698.2 There were no further updates from the Churchway Lane Committee.

Further public participation was allowed at this point.

A member of the public asked if Cllrs had seen the emails that they had sent- Cllrs confirmed that they had.

The same member of the public asked why the PC requested a meeting with them then chose not to arrange a meeting, the Chair replied that due to workload it was decided not to hold a meeting.

The cricket club are in the process of replacing the metal stakes surrounding the cricket square.

3699: Date of next meeting:

Monday 30th October 2023 at 6:30PM.

The meeting ended at 8:40pm

Chair

Date.....