

# KINGSKERSWELL PARISH COUNCIL MEETING



Meeting held on Monday 26<sup>th</sup> February 2024 6:30pm at The Pavilion, Kingskerswell

## MINUTES

**Present:** Cllr J Radford (Chair & TDC Cllr), Cllr J Taylor (Vice-Chair & TDC Cllr), Cllr S Talbot, Cllr N Hayter, Cllr M Daniell, Cllr J Rice and Cllr C Rowles. Cllr J Carter attended remotely.

**Attending:** Cllr A Dewhirst (DCC), Mrs J Thompson (Clerk), Ms C Hill (Deputy Clerk) and six members of the public.

### **3751: Welcome and apologies of absence:**

The Chair opened the meeting at 6:30pm and thanked everyone for attending. Apologies were received from Cllr J Carter (who attended remotely), Cllr T Elston, Cllr W Dixon, N Coffey and C Pollard.

It was resolved that Cllr J Carter's broken femur be approved as a reason for absence for as long as the condition lasts. Proposed by Cllr J Radford, seconded by Cllr J Taylor and agreed by all.

### **3752: Public participation:**

**3752.1** There was no Police report or update.

**3752.2** There was no Responsible Dog Owners report or update, though an increase in dog poo (around notice boards and flower beds) in the village had been noticed.

**3752.3** The new Wildlife Warden for Kingskerswell introduced himself and was welcomed to the meeting. The PC and the Wildlife Warden will work together to produce the Kingskerswell Biodiversity Policy - the Clerk to send a map of PC assets to the Warden.

**3752.4** Representatives from Cartwright Coffee were welcomed to the meeting to discuss teething problems and issues with the coffee machine. It was noted that one issue had already been solved by Cartwright, with a further two still being investigated and worked on by both parties. Cllr N Hayter has offered to attend to the machine at weekends if needed.

**3752.5** It was agreed to deal with a fallen tree in Jubilee Woods affecting neighbouring property.

### **3753: Declarations of Interest from members:**

Cllr M Daniell for any DCC Highways issues.

### **3754: To agree the minutes of the previous meeting:**

It was proposed by Cllr M Daniell, seconded by Cllr N Hayter and agreed by all to approve the minutes of the meeting held on Monday 29<sup>th</sup> January 2024, as a true and accurate record.

### **3755: Devon County Councillors report:**

Read by Cllr A Dewhirst and available to view on the PC website.

Clerk to request a copy of the Newton Rd 20mph zone safety audit report via FOI. The Chair noted that it had been a year since a petition had been presented to DCC, on behalf of residents, to request pavement and pothole repairs. The PC will be meeting with a tarmac company for advice and costs to carry out their own pothole and pavement repairs.

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### **3756: Teignbridge District Councillors reports:**

Cllr J Radford is on several task and finish groups, looking at how to make savings. Cllr J Taylor is involved in discussions regarding the Queen Street pedestrianisation plans – the proposal being discussed at TDC Full Council on Tuesday 27<sup>th</sup> February.

### **3757: Chair's update:**

A motion was passed to allow the Council to exclude members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102. Proposed by Cllr J Radford, seconded by Cllr J Taylor and agreed by all for the purpose of discussing amending the village grass cutting contract.

The meeting was re-opened to vote on proposals made during the closed session.

**3757.2** It was proposed by Cllr J Radford, seconded by Cllr N Hayter and agreed by all to accept the quote from our trusted contractor Topp Tree Care for grass cutting in the village at a cost of £6,000.00 + VAT per annum. Also £40.00 + VAT per person per hour call out and £300.00 + VAT per ½ day and £500.00 + VAT per day for extra work.

**3757.1** (discussed before 3757.2) The management plan for ongoing works and projects is progressing well. The Cook memorial bench will be installed when the weather improves. Kerswella may have a bench to donate to The Pavilion. The Downs car park is being resurfaced.

**3757.3** The Clerk has taken over the finance of The Public Hall. Clerk and one Cllr to read through the option agreement. Bank signatories for the Public Hall to be Clerk, Chair and Cllr N Hayter.

It was also agreed that Cllr N Hayter be an extra signatory for the PC bank account.

**3757.4** Discussed under 3752.4.

### **3758: Vice Chair's update:**

**3758.1** Cllr M Daniell and Cllr N Hayter agreed to assist Cllr J Taylor in getting the Patients Practitioner Group up and running; by attending the first meeting.

### **3759: Remaining Councillors updates:**

**3759.1** It was proposed by Cllr J Rice and seconded by Cllr M Daniell to reinstate the noticeboard at the corner of Charles Road. This was amended by Cllr N Hayter, seconded by Cllr C Rowles and agreed by all to provide a locked board. Clerk to contact KKAG to request they remove posters from lamp posts.

**3759.2** The red phone box at School Road is now in the ownership of the PC and Cllr J Carter will be overseeing its use.

**3759.3** Cllr C Rowles to form a working party to explore options for a pump track in the village.

**3759.4** To discuss the VAS data collection information was deferred.

**3759.5** Cllr M Daniell and the Clerk to put together comments in response to the Torquay Road proposed road humps scheme.

Clerk to request 20mph road markings are reinstated along Yon Street and Huxnor Road, along with beware / no pavement markings.

**3759.6** There were no further updates or reports from Councillors.

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### **3760: Clerk and Admin report and correspondence:**

**3760.1** Discussed under 3752.3.

### **3761: Clerk's financial report:**

**3761.1** The Council resolved to accept the January bank reconciliation. Proposed by Cllr J Taylor, seconded by Cllr C Rowles and agreed by all.

**3761.2** The Council resolved to accept the payments lists. Proposed by Cllr J Taylor, seconded by Cllr C Rowles and agreed by all.

### **3762: Asset Management:**

**3762.1** South West Water have been asked to unblock Water Lane toilets. The proposed water leak is still being investigated.

**3762.2** It was proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all to look at installing new doors on the middle shed, dependant on price.

**3762.3** It was agreed to get a quote for installing a canopy covering the double doors entrance to the pavilion.

### **3763: Planning Committee:**

**3763.1** There were no objections to the planning application 24/00059/FUL – Garth House, Pound Lane Ground mounted photovoltaic panels and flue to side elevation.

**3763.2** The installation of a driveway in Huxnor Road and planning consent for a block of flats, without parking at Water Lane, were both questioned.

### **3764: Downs Committee:**

**3764.1** To discuss and agree installing directional / pathway signs was deferred.

**3764.2** There were no further updates or reports from the Downs Committee.

### **3765: Pavilion Committee (formerly KSC):**

**3765.1** Cllr N Hayter to draft a bar shift rota to cover the cricket season.

**3765.2** It was proposed by Cllr J Radford, seconded by Cllr J Rice and agreed by all to apply for an extension of the bar licence, to cover drinking outside to the first oak tree.

**3765.3** It was proposed by Cllr M Daniell, seconded by Cllr J Radford and agreed by all to support the Pavilion Club recommendation to remove the user agreements and introduce pitch or match fees, for those using the playing fields. A code of conduct to be drafted to be used in conjunction with the booking's terms and conditions.

**3765.4** The Parish Council agreed to support the Pavilion Club recommendation to employ someone to run the café at weekends.

### **3766: Youth Services Committee report:**

**3766.1** Plans are underway for our first Youth club event to be held over Easter. We have taken up the very kind offer from the Community Centre to hold our sessions there to see what it is like. We are looking at the feasibility of engaging a local youth worker and support worker to lead the sessions and will then seek

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feedback from the attendees as to whether they want them to continue, and on what day/evening/venue etc. So far, we have 3<sup>rd</sup> of April 4-6pm. We also are looking for potential volunteers who have a DBS or willing to be DBS checked to assist in the session/s. If you have current youth support work experience or similar (teaching or assistant, sports coaching, SEND experience) then please contact Jo. It was agreed to set up a Facebook page to publicise the youth engagement sessions and update people on further events. Jo is looking into a Safeguarding/child protection policy, the supervision of the youth workers, and safeguarding training to make sure any work we do is compliant with the law. We estimate children that attend will be between the ages of 8+ with the majority being 10-14.

### **3767: Churchway Lane Committee:**

**3767.1** Trial ground digs at the site are planned for later this week.

### **3768: Event Working Party Recommendations:**

3768.1 It was proposed by Cllr J Rice, seconded by Cllr S Talbot and agreed by all to budget £5K for the summer village event, with two local charities to benefit from any profits.

3768.2 Ideas for the event include music throughout the day and evening, a dog show, stalls, raffle, bouncy castle and mobile catering for the evening.

At this point Cllr J Rice gave a DALC report and update and it was agreed to add this as a regular agenda item.

DALC are preparing a response to the Consultation on Devon Devolution deal. I have submitted my own response as a director on the board. It mainly challenges the idea that Devolution will bring economic growth to Devon. I have a board meeting on Thursday as part of the consultation. Please complete the poll [Pulse Poll: Devon and Torbay Combined County Authority Consultation \(office.com\)](https://www.office.com/poll/Devon-and-Torbay-Combined-County-Authority-Consultation) Councillor development framework – Councillors are strongly advised to complete councillor training and the council is advised to complete a skills audit of its members:

- A) **Foundation level** -Being a good councillor & Code of Conduct
  - B) **Core level** - Being a good employer, Local Council Finances, Engaging in the planning system, Complying with data protection
  - C) **Leader**-Chairmanship skills, Team Leadership skills, Leading in the community, Leading in challenging situations. Communication and engagement
- I will be attending the TDC spring conference ( I attended the autumn one) to aid better relations between the two authorities and listen to feedback from councillors.

Village Halls Week [Campaign: Save the date! Village Halls Week 2024 - ACRE](#)

**3769: Date of next meeting** – Tuesday 2<sup>nd</sup> April at 6:30pm

**3770:** The meeting was closed at 8:06pm

**Chair** .....

**Date**.....