

# KINGSKERSWELL PARISH COUNCIL MEETING



Meeting held on Monday 29<sup>th</sup> April 2024 6:30pm at The Pavilion, Kingskerswell

## MINUTES

**Present:** Cllr J Radford (Chair & TDC Cllr), Cllr J Taylor (Vice-Chair & TDC Cllr), Cllr S Talbot, Cllr T Elston, Cllr N Hayter, Cllr M Daniell, Cllr J Rice and Cllr C Rowles. Cllr J Carter attended remotely.

**Attending:** Mrs J Thompson (Clerk), Ms C Hill (Deputy Clerk), O Kazakov (Maintenance) and two members of the public.

### **3798: Welcome and apologies of absence:**

The Chair opened the meeting at 6:44pm (immediately following the Annual Parish Meeting) and thanked everyone for attending.

Apologies received from Cllr J Carter, Cllr W Dixon and Cllr A Dewhurst.

The Chair welcomed Alex – the newly appointed Facilities Maintenance Officer.

### **3799: Public participation:**

#### **3799.1** Police report and update:

The Neighbourhood Beat Manager for Kingskerswell - R Woollacott was introduced. The PC were informed about plans to get more patrols into the area following a spate of burglaries and ongoing issues with youths. Dates for a Police Surgery to be agreed. Cllr J Taylor to put updates on Facebook after Police visits.

#### **3799.2** Responsible dog owners report and update:

An incident of dog poo was reported at the entrance to the under 10's play area.

#### **3799.3** Wildlife Warden report and update:

The Warden and Cllr T Elston have been busy planting up the wildflower areas. KNHS have met with the Warden at Kerswell Downs to explain about the different areas, habitats, issues and projects happening there – including ash dieback. A barn owl has been sighted near to The Barn Owl Inn.

PC to find out what biodiversity net gain plans there are for the new industrial development.

PC to look again at buying any available land – previously discussed.

#### **3799.4** There was no social media report or update.

#### **3799.5** Further public participation:

There was discussion about restricted access to Furzedown Road, when cars are queuing for the garage near there, but as the road is a private road there was little to be done to alleviate the problem.

### **3800: Declarations of Interest from members:**

Cllr M Daniell for any DCC Highways issues.

### **3801: To agree the minutes of the previous meeting:**

It was proposed by Cllr J Radford, seconded by Cllr M Daniell and agreed by all to approve the amended minutes of the meeting held on Tuesday 2<sup>nd</sup> April, as a true and accurate record. To note – the draft minutes included an extra statement made by Cllr A Dewhurst, but as it was later established that those words were not said during the meeting, the minutes should not include them.

### **3802: Devon County Councillors report:**

None.

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### **3803: Teignbridge District Councillors reports:**

Cllr J Taylor and Cllr J Radford, as TDC Cllrs, are now able to go online and follow up on residents' questions and issues sent into TDC.

The Community Protection Warning process was explained to Cllrs.

### **3804: Chair's update:**

**3804.1** The management plan for ongoing works and projects is progressing. The Maintenance Officer will start work at Jubilee Woods next week – managing the overgrown areas.

Surveying and pricing for digging the allotments at Churchway Lane will be done later this week.

**3804.2** It was proposed by Cllr J Radford, seconded by Cllr J Rice and agreed by all to temporarily increase the Clerk's hours to 35 per week for the next three months, then review.

It was proposed to create a HR committee – to be set up at the May meeting.

**3804.3** The Facilities Maintenance Officer's role was explained to Cllrs – the PC are not able to purchase the vehicle needed to carry out the role until the Officer has obtained their manual driving licence.

### **3805: Vice Chair's update:**

**3805.1** PC to contact DCC to find out what time streetlights are turned off, particularly in the Bushmead area.

Cllr J Taylor – the new Chair of the Patient Practitioner Group thanked all those Cllrs who attended the meeting to get the group up and running.

### **3806: Remaining Councillors updates:**

**3806.1** Churchway Lane is being investigated as an option for the location of the pump track.

**3806.2** The VAS camera data collection information has yet to be downloaded.

**3806.3** The DALC and Youth report, read by Cllr J Rice, is available to view on the website.

**3806.4** The Church liaison report, read by Cllr J Radford, is available to view on the website.

**3806.5** The Chair reminded Cllrs that it has been a year since a petition was presented to DCC regarding the state of footpaths in Kingskerswell. Following a request for an update, our Highways Officer has emailed with details of planned works for the year, which did not include the petitioned areas. The PC asked if they could pay for footpath repairs themselves, but the reply to that was no.

**3806.6** The bar is ready for opening at the start of the cricket season.

### **3807: Clerk and Deputy Clerk report and correspondence:**

**3807.1** Covered under item 3804.2.

**3807.2** Cllrs were reminded not to send communications out of hours, unless urgent.

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### **3808: Clerk's financial report:**

**3808.1** The Council resolved to approve the payments and receipts list and note payments made since the last meeting. Proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all.

**3808.2** The final budget report for the year was received.

### **3809: Audit 2023 – 2024**

**3809.1** The Council resolved to accept the Fixed Asset list for the year ending 31<sup>st</sup> March 2024. Proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all.

**3809.2** The Council resolved to accept the Receipts and Payments Summary for the year ending 31<sup>st</sup> March 2024. Proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all.

**3809.3** The Council resolved to accept the Explanation of Variances for the year ending 31<sup>st</sup> March 2024. Proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all.

**3809.4** The Internal Auditors Report was received and noted, with recommendations for Cllrs to have .gov email addresses and for two Cllrs to authorise online payments.

**3809.5** The Council resolved to agree the Annual Governance Statement. Proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all.

**3809.6** To Council resolved to agree the Annual Accounting Statement. Proposed by Cllr J Radford, seconded by Cllr C Rowles and agreed by all.

### **3810: Asset Management:**

**3810.1** There were no updates on any works to Water Lane Toilets.

**3810.2** There were no updates on any works to The Playing Fields.

**3810.3** Thanks to Cllr S Talbot for repairs and works at the Pavilion.

### **3811: Planning Committee:**

**3811.1** The following planning applications were discussed:

23/01553/HOU – 14 Edginswell Lane

Addition of side roof dormer on east elevation of existing garage to form a home gym.

No objections.

24/00476/FUL – Redlands Farm, Whilborough

Extensions to an existing agricultural building.

No objections.

24/00417/FUL – 17 Vale Road

Proposed two storey detached dwelling and alterations to existing property.

Object on the grounds that the building line is on the boundary of the next-door property, meaning they will not be able to maintain their property within their boundary.

There is also an issue with the right to privacy of the next-door property.

24/00441/HOU – Ravens Bourne, The Tors

Single storey extension to create annexe and removal of car port and single garage to be replaced with larger single garage and utility room.

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Object on the grounds of it being overbearing, with lack of privacy for the next-door property, as the proposal will be built on the boundary of the next property.

**3811.2** Reserve Cllrs for the Planning Committee will be agreed at the next meeting.

The Chair expressed concerns about the amount of planning committee meetings that had been cancelled recently.

**3811.3** There were no further updates or reports from the Planning Committee.

### **3812: Downs Committee:**

**3812.1** A camera has been purchased for use at Kerswell Downs, with the relevant notices and signs to be displayed.

**3812.2** There were no further updates or reports from the Downs Committee.

### **3813: Pavilion Committee:**

**3813.1** The minutes of the latest Pavilion Committee meeting have yet to be drafted.

**3813.2** Volunteers have been organised to open the bar for cricket matches.

**3813.3** The bar opening times will be from 3pm – 7pm on cricket match days.

**3813.4** There were no further updates or reports from the Pavilion Committee.

### **3814: Youth Services Committee report:**

**3814.1** Covered under item 3806.3.

### **3815: Churchway Lane Committee:**

**3815.1** There were no further updates or reports from the Churchway Lane Committee.

### **3816: Event Working Party Recommendations:**

**3816.1** A budget update is needed and has been requested.

**3816.2** Volunteers, times and roles to be agreed nearer to the day – please let the Deputy Clerk know your availability.

### **3817: Kingskerswell Public Hall:**

**3817.1** There was no updates or reports from the Kingskerswell Public Hall.

**3818: Date of next meeting** – Monday 20<sup>th</sup> May 2024 at 6:30pm. To include the election of Chair and Vice Chair and membership of Committees.

**3819:** The meeting was closed at 8:13pm

**Chair** .....

**Date**.....