KINGSKERSWELL PARISH COUNCIL
The Pavilion, Kingskerswell Playing Field

You are hereby summoned under the Local Government Act 1972 Sch. 12s. 10 to attend a meeting of Kingskerswell Parish Council for the purpose of transacting the following business.

Agenda for the Annual Kingskerswell Parish Council Meeting to be held at The Pavilion, Kingskerswell on Tuesday 27th May 2025 at 6:30pm

AGENDA

Part One (open to public and press)

4071. To elect a Chair and to sign the Declaration of Acceptance of Office.

4072. To elect a Vice Chair and to sign the Declaration of Acceptance of Office.

4073. Welcome and apologies of absence.

4074. Public participation (15 mins if required):
- 4074.1 Police report and update.
- 4074.2 Responsible dog owners report and update.
- 4074.3 Wildlife Warden report and update.
- 4074.4 Social media report and update.
- 4074.5 Community Speed Watch report and update.
- 4074.6 Kerswella report and presentation.
- 4074.7 Any further public participation.

4075. Declarations of Interest from members and dispensations.

4076. To agree minutes of the previous meeting:
Tuesday 22nd April 2025 Parish Council Meeting.

4077. Devon County Council Councillors Report.

4078. Teignbridge District Council Councillors Reports.

4079. To review Committees and Councillors Roles and Responsibilities.

4080. To review Statutory Documents.
- 4080.1 To note documents that have been reviewed and updated.
- 4080.2 To discuss and agree adopting updated policies.
- 4080.3 To discuss and agree removing a policy.
- 4080.4 To request that all Councillors review their Register of Interests.

4081. Chair's update:

4081.1 To receive an update on the management plan for ongoing works and projects.
4081.2 To receive an update from the Facilities Maintenance Officer.
4081.3 To receive an update on staff resources and workloads.

4082. Vice Chair's update:

4082.1 To receive any reports or updates.

4083. Remaining Councillors updates:

4083.1 To receive a report on VE Day celebrations and agree a financial contribution.
4083.2 To discuss and agree on any highway's issues.
- Including update on using bollards at the Co-op

4083.3 To receive any further reports from Councillors – roundtable.

4084. Clerk and Deputy Clerk report and correspondence:

4084.1 To receive any reports or updates from the Youth Committee.
4084.2 To discuss and agree the Clerk studying the PIALC qualification.
4084.3 To discuss and agree a joint group village event.
4084.4 To receive any further updates and reports from the Clerk and Deputy Clerk.

4085. Clerk's financial report:

4085.1 To agree and approve the payments and receipts list and note payments made since the last meeting.
4085.2 To agree and approve the bank reconciliation for April 2025.
4085.3 To receive an update on recommendations made by the Internal Audit Report.

4086 Asset Management:

4086.1 To receive any updates and to discuss and agree on any works to Water Lane Toilets.
- Including contractors price increase.

4086.2 To receive any updates and to discuss and agree on any works to The Pavilion and The Playing Fields.
- Including car parking arrangements.
- Including further works around the storage sheds.

4086.3 To receive any updates and to discuss and agree on any works to the Red Phone Box.

4087 Planning Committee:

4087.1 To receive any reports and updates.

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4088 Downs Committee:
4088.1 To receive any reports and updates.

4089 Pavilion Committee:
4089.1 To discuss and agree arrangements for bar volunteers for events.
4089.2 To receive any further reports and updates.

4090 Churchway Lane & Allotment Committee:
4090.1 To receive any reports and updates.

4091 Event Working Party Recommendations:
4091.1 To receive an update from the meeting held on 19th May 2025.
4091.2 To note the date of the next meeting – 9th June 2025.
4091.3 To discuss and agree volunteers for the event.
4091.4 To receive any further reports or updates.

4092 Kingskerswell Public Hall:
4092.1 To receive any reports and updates.

4093 Date of next meeting – Monday 30th June 2025

4094 To discuss and agree holding a Part Two Meeting:
The Council are excluding members of the public and the press to progress matters of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.
To discuss and review the price increase for cleaning Water Lane Toilets and alternative options.

4095 Part Two (closed to public and press).

4096 Re-open the meeting to vote on any decisions made during the Part Two meeting.

4097 Close the meeting.

Mrs J Thompson **PSLCC**
Mrs J Thompson – Clerk to Kingskerswell Parish Council **Dated: Tuesday 20th May 2025**