Pavilion Club Report for committee meeting on Tuesday 10th February 2026

Pavilion Manager -

Pavilion bookings

November 2025 – 2 booking £27 – 1 open/closed themselves.

December 2025 – 1 booking £22.50

January 2026 – 3 bookings £88 – open/closed themselves.

February 2026 – 4 bookings £110 – 3 open/closed themselves.

March 2026 – 2 bookings £60 – open/closed themselves.

We will be using the key lock box for people who book regularly as we can set the alarm remotely.

We have decided to let KKAG use the pavilion on easter Saturday for the easter egg hunt for no charge.

Café – All going well. I am currently in the process of carrying out a risk assessment which I will email to both Sally (kerswella) & Marie (KCFC) to ensure it is followed.

Accident form – someone who attends the memory café (not got dementia) had an accident where she leant on the table, it moved & she landed on the floor. We looked into it & we don't need to report it to RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations).

Chair -

The parish council has purchased a washer/dryer, so staff/councillors no longer need to take towels, tea towels, table clothes & blankets home to wash. Also when the Facilities Maintenance Officer get soaked & need to change/dry out we have the facilities to do so. This is mentioned in the Welfare at work leaflet provided by HSE. – **Cara, Juliette & Alex only to use the washing machine.**

KCFC groundsman – Juliette has asked him not to park on the yellow lined area in front of the green bar, Cara emailed the secretary on 15th January to ask you to ask him not to park there, has this been done? – **Paul Edwards will message Austin (grounds man).**

Can you also ask him & anyone else not to put paint down the drains, our FMO has spent hours clearing them – **discussed putting the old paint into the empty containers & taking them off site.**

Goal posts around the back need to be sorted – do you need them all? We need to be able to access the new sheds once built – **Paul Edwards will check, Cara will email KCFC & KSFC.**

Gray poles – see photo are these still needed? **Cara will email KCFC & KSFC the photo.**

Green chairs – we see these are all in the football shed these will need to be put into the concrete shed before the weather improves as these are for everyone to use – **Vivek Kulkarni agreed for the chairs to go in the middle shed on the left hand side. Paul Ewards said they could get their own chairs. Cara said this doesn't need to be decided on right now, when the weather improves.**